

AILLA contact form - Collaboration Letter

Do you need a letter of collaboration for a grant application?

Yes

No

If **Yes**, complete the rest of this form.

If **No**, do not complete this form. Complete the Existing Collection form instead.

Surname(s) / Last Name

Given name(s)

Email

Language name(s) followed by ISO code(s)

Country(ies) where language(s) is/are spoken

Do you have a college or university affiliation?

Yes

No

Display This Question:

If Do you have a college or university affiliation? = Yes

College or university name

Department name

Do you have some other affiliation? (E.g., tribe, NGO, organization, etc.)

Yes

No

Display This Question:

If Do you have some other affiliation? (E.g., tribe, NGO, organization, etc.) = Yes

Other (non-university) affiliation

End of Block: Contact Information

Start of Block: Grant information for collaboration letter

Name of funding organization (e.g., National Science Foundation, National Geographic, etc.)

Program area (e.g., Social Anthropology, Linguistics, Documenting Endangered Languages)

Name or type of grant (e.g., Senior Research Grant, Doctoral Dissertation Research Improvement Grant, Fellowship, etc.)

Please provide a link to the grant solicitation or information.

Name(s) of all PIs, including yourself (PI = Principal Investigator)

Complete title of your project, as it will appear in your grant proposal

Does this grant allow you to include payment for the archive in your budget?

Yes

No

Skip To: End of Block If Does this grant allow you to include payment for the archive in your budget? = No

Display This Question:

If Does this grant allow you to include payment for the archive in your budget? = Yes

How much have you budgeted for archiving?

Name of your grant administrator (This is the person in your department or organization who is responsible for managing the grant funds and accounts; if you do not know who this person is, please find out before completing the rest of this form.)

Email of your grant administrator named above

In order to pay an invoice, some universities require a contract between themselves and a vendor, while others require only a W-9. **Does your university require a contract to be executed before it will pay a vendor?**

(If you do not know, please ask your grant administrator before completing the rest of this form.)

Yes

No

End of Block: Grant information for collaboration letter

Start of Block: Digital Collection

Describe the data/files you will need to archive, specifically the data and format types (e.g., audio in .wav format, video in .mov format, scans of field notes in .pdf format, etc.).

What is the anticipated **total volume in GB** of data to be deposited?

Total anticipated number of files to be deposited.

Total anticipated number of folders (directories) that will contain these files.

Please estimate the percentage of files that would have to be restricted.

Total number of anticipated participants for this project (including researchers, speakers, transcribers, translators, etc.)

What would be your timeline for depositing your data? Please provide as much detail as possible, e.g., when the materials will be ready for deposit, your anticipated grant start and end dates, dates of data collection, etc.

Please remember that we strongly discourage you from waiting until the very end of your project to deposit all of the data.

End of Block: Digital Collection
